



**Project Status Report**  
New Website Design

[www.dash.org](http://www.dash.org)

## Document Information

### Document Details

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### Revision History

Version & Date	Author	Changes description
1.0 / 07-APR-2016	Robert Wiecko	Initial version

## Status Report

1. General Project Information			
Project Name:	New dash.org website deign		
Project Manager:	Robert Wiecko		
2. Status RAG (Red, Amber, Green)*			
	Time	Budget	Risks
Complete:	<div><div></div></div>	<div><div></div></div>	<div><div></div></div>
Green:	<div><div></div></div>	<div><div></div></div>	<div><div></div></div>
Amber:	<div><div></div></div>	<div><div></div></div>	<div><div></div></div>
Red:	<div><div></div></div>	<div><div></div></div>	<div><div></div></div>
3. Overall Status			
<p>Project is significantly delayed – initial estimate for completion was Q1 2016.</p> <p>The major road blocker was creation of a new website structure that fits all purposes and expectations. There were many opinions and possible solutions (therefore only limited number of people was able to work on the final version, to avoid situation with too many opinions and proposals). The team was able to find a compromise and the work is progressing.</p>			
4. Progress and Achievements Since Last Reporting Period			
<ul style="list-style-type: none"><li>3 versions of graphical design + proposal with illustrations: <a href="https://dashpay.atlassian.net/wiki/display/NWD/Graphical+design+proposals">https://dashpay.atlassian.net/wiki/display/NWD/Graphical+design+proposals</a></li><li>Information Architecture: <a href="https://dashpay.atlassian.net/wiki/pages/viewpage.action?pageId=23527441">https://dashpay.atlassian.net/wiki/pages/viewpage.action?pageId=23527441</a></li><li>Website structure proposed and approved: <a href="https://dashpay.atlassian.net/wiki/display/NWD/Website+structure+proposals">https://dashpay.atlassian.net/wiki/display/NWD/Website+structure+proposals</a></li></ul>			
5. Steps Planned For the Next Reporting Period			
<ul style="list-style-type: none"><li>Finalize the webiste structure</li><li>Create mock-ups of the landing-page and sub-pages in Balsamiq</li><li>Propose final version of the design (based on the structure and mock-ups)</li><li>Identify an internal designer, who could help with the final design</li><li>Develop the website (we are considering to ask TheDashGuy to help with this)</li></ul>			
6. Time			
<p>Significant delay in terms of timelines. It is hardly possible to give the deadline of the project at the moment (due to the risks listed below)</p>			
7. Budget			
<p>Budget on track.</p> <p>Original budget for Webpage: <b>5000 USD</b></p> <p>Expenses:</p> <ul style="list-style-type: none"><li>1269.55 USD to the design company (El Passion) - payment + wiring fees.</li><li>600.00 USD to the local designer that took over work on the third proposal</li></ul> <p>Remaining budget: <b>3130.45 USD</b></p>			

## 8. Risks

- There is a constant issue with the people availability (due to personal obligations and other duties).
- There are too many visions for the website structure and design (mitigation action: the most experienced person gathers the information and proposes the solution). Risk mitigated and closed (Fernando proposed the structure and it was finally accepted).
- The project was started in a wrong sequence (first design and then other tasks). Risk mitigated – at the moment any design efforts are stopped until the new structure and page mockups are finished.
- Bad perception of the project in the community. Mitigation action is to share information about the status on regular basis and ask for community involvement as soon as possible.

### \*RAG Status Guidelines

	Time	Budget	Risks
<b>Green:</b>	Key milestones are met and critical path and delivery end date are <u>not</u> affected.	Cost variance is < 10% of lifetime cost.	No risk is reported Amber or Red.
<b>Amber:</b>	One or several key milestones cannot be met but critical path and delivery end date are <u>not</u> affected.	Cost variance is 10%-20% of lifetime cost.	At least one risk is reported as Amber and none is reported as Red.
<b>Red:</b>	One or several key milestones cannot be met. Critical path and delivery end date are affected.	Cost variance is >= 20% of lifetime cost.	At least one risk is reported as Red.